



LISA M. GARRETT  
DIRECTOR OF PERSONNEL

# COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

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## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

May 25, 2011

69-B

May 31, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

### APPOINTMENT AND SALARY FOR ACTING DIRECTOR OF CHILDREN AND FAMILY SERVICES (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

#### SUBJECT

Recommendation to appoint and set the salary of Jackie E. Contreras to serve as Acting Director of Children and Family Services.

#### IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the appointment of Jackie E. Contreras to serve as Acting Director of Children and Family Services effective May 31, 2011, and until such time that a permanent Director of Children and Family Services is appointed by your Board.
2. Approve a salary adjustment for Jackie E. Contreras to an annual salary of \$195,179, effective with her appointment and throughout the period she serves as Acting Director.

#### PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to appoint Jackie E. Contreras as the Acting Director of Children and Family Services to ensure the duties and responsibilities of this critical position are carried out without interruption.

*To Enrich Lives Through Effective and Caring Service*

The recommended actions also include approval of a salary adjustment for Jackie E. Contreras to \$195,179 annually, effective May 31, 2011, and throughout the period she serves as Acting Director of Children and Family Services.

Implementation of Strategic Plan Goals

Approval of this recommendation will further the County of Los Angeles Strategic Plan Goal of Operational Effectiveness to enhance the quality and productivity of the County workforce.

**FISCAL IMPACT/FINANCING**

The cost of the recommended actions will be absorbed by the Department of Children and Family Services' budget. The recommended salary reflects a 5.5 percent increase for Jackie E. Contreras while she is performing the duties of Acting Director of Children and Family Services.

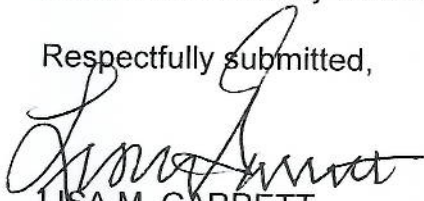
**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The recommended salary adjustment will provide appropriate compensation to Jackie E. Contreras for the time period that she serves as Acting Director of Children and Family Services. The adjustment is in conformance with the County of Los Angeles Strategic Plan Goal of Operational Effectiveness to enhance the quality and productivity of the County workforce.

**IMPACT ON CURRENT SERVICES**

Implementation of these recommendations will provide leadership for the Department of Children and Family Services.

Respectfully submitted,



LISA M. GARRETT  
Director of Personnel

LMG:MH:smh

c: County Counsel  
Executive Officer, Board of Supervisors  
Chief Executive Officer  
Auditor-Controller